



## **(RESCHEDULED) KUOW, Governance Committee October 8 Meeting RSVP Required**

KUOW

Tuesday, October 8, 2024 at 3:00 PM PDT to Tuesday, October 8, 2024 at 4:30 PM PDT

### **Agenda**

#### **Meeting Purpose**

The meeting's purpose is to approve the committee assignment and board leadership to exec, 2024 Orientation Retrospective, and discuss committee assignments and board leadership.

#### **Meeting Objectives**

1. Approve Aug 27th Meeting Minutes
2. 2024 New Member Orientation Retrospective
3. Finalize 2025 Committee Assignment and Board Leadership
4. Approve Motion of Committee Assignment and Board Leadership to the Executive Committee

#### **I. Welcome & Call to Order**

**3:00 PM**

##### **A. Board Engagement Through an Equity Perspective**

*We encourage all Board members to consider these guiding questions as they engage in their work:*

- *What would be my default decision or solution in this situation?*
- *Who benefits from this default approach?*
- *Whose perspectives are missing?*
- *What steps will I take to make a more equitable decision or design a more equitable solution?*

##### **B. Invitation to Disclose Possible Conflicts of Interest**

##### **C. Overview of Meeting Purpose**

##### **D. Invitation for Additional Topics**

##### **E. Approval of August 27th Governance Committee Meeting Minutes**

#### **II. Committee Business**

##### **A. Bylaws Taskforce Update**

**3:05 PM**

##### **B. Retreat Taskforce Update**

**3:10 PM**

##### **C. 2024 Orientation Retrospective**

**3:15 PM**

##### **D. 2025 Workplan Draft**

**3:25 PM**

**E. Mentors for New Directors**

**3:35 PM**

- Sharon Kioko
- Laura Ruderman
- Mylene Barizo
- Jim Simon
- Wallace Bryant
- Karen Kalish
- Colin Peterson

**F. Committee Assignments & Leadership Resolutions**

**1. CY25 Committee Assignments**

**3:45 PM**

**2. CY25 Board Leadership**

**4:05 PM**

**3. Election of UW Director Update**

**4:15 PM**

**III. Additional Topics**

**IV. Items for the Executive Committee Agenda**

**V. Upcoming Meetings**

November 7 2024 - EXEC Meeting

November 21, 2024- Annual Meeting

**VI. Public Comment**

**4:20 PM**

**VII. Executive Session**

**VIII. Adjournment**

**4:25 PM**



# APPROVED KUOW, Governance Committee

## October 8th Meeting Minutes

KUOW – Virtual & In-Person | Tuesday, October 8th, 2024 at 3:00 PM PDT

In-Person Location | Rita Koontz Community Center 1121 NE 45<sup>TH</sup> St. Seattle, WA 98105

Virtual Location | Zoom

### Attendance

**Members Present:** Irwin Gorman, Heidi de Laubenfels, Caryn Mathes, Andy McGovern, Kevin Schofield, Raina Wagner

**Members Absent:** Mark Ashida, David Iyall, Ian Warner

**Staff Present:** Ryleigh Brimhall, Jayme McKinney, Kerry Swanson

**Members of the Public:** n/a

**Welcome & Call to Order** | Ms. Wagner called the meeting to order at 3:05 PM

- a) Board Engagement Through an Equity Lens
  - a. Ms. Wagner read the DEI reflective questions centering on equity during the Committee meeting and in discussions.
- b) Invitation to Disclose Possible Conflicts of Interest
  - a. Ms. Wagner asked the Committee to disclose any possible conflicts of interest, and none were expressed.
- c) Overview of Meeting Purpose
  - a. Ms. Wagner went over the purpose of the meeting to discuss and approve the committee assignment and board leadership to EXEC, 2024 Orientation Retrospective, Review the 2025 Work Plan, and update the Committee on the Bylaws and Retreat Taskforces.
- d) Invitation for Additional Topics
  - a. Ms. Wagner asked the Committee for additional agenda topics, and none were expressed.
- e) Approval of July Meeting Minutes
  - a. Ms. Wagner requested a motion to approve the July 11th Governance Committee meeting minutes.
  - b. Motion moved by Mr. Gorman and motion seconded by Ms. de Laubenfels. With no objections, the meeting minutes were approved.

**II. Committee Business** | The Committee focused on the following topics during the discussion of the Committee business portion of the meeting: Workplan Review and Bylaws Taskforce.

- a) **Bylaws Taskforce Update** | Ms. Wagner stated that since there was no Bylaws Taskforce meeting during the summer, there was no information update for the Committee.
- b) **Retreat Taskforce Update** | The Committee discussed that the Retreat Taskforce has a TBD Date of April 5th, and the location will be at the station as part of our initiatives to reduce costs. The Committee further discussed the structuring of the agenda as well as potential guest speakers or those who could be helpful to the 2025 task force.
- c) **2024 Orientation Retrospective** | Ms. Wagner and Ms. Mathes shared with The Committee what feedback they received from the new members of the Board. The new Board members stated that it was one of the best and most efficient versions of an orientation they had been through. One New board

member said how comprehensive it was, even though it was a lot to take in. The new Members appreciated the Board manual to refer to at anytime.

**d) 2025 Workplan Draft |** Ms. Wagner discussed the 2025 work plan with the Committee. Ms. Wagner stated she had no issues keeping the same activity pattern and meeting cadence. Ms. Wagner then discussed changing the start meeting time from 3 pm to meet at the same time as every other Committee of the Board at 4 pm from now on. Also, the Committee addresses the scheduling of meetings to have flexibility with respect to different holidays and Religions.

**e) Additional Topics |** Ms. Wagner asked the Committee for additional topics, but none were expressed.

**f) Committee Assignments & Leadership Resolutions |** Ms. Wagner showed the draft of the members' Committee assignments and discussed the placements of each board member. As the Committee discussed the concerns and affirmations, Ms. Wagner informed the Committee that this would be updated for them to review.

**III. Items for the Exec Committee Mtg |** Ms. Wagner asked the Committee for any additional Items for the Executive Committee Agenda, and none were expressed.

**IV. Public Comment |** Ms. Wagner asked if any members of the public were in attendance wanting to make a public comment either virtually via Zoom or in-person. There was no public comment made.

**V. Executive Session |** No Executive session was called.

**VI. Adjournment of Meeting |** Ms. Wagner ended The Committee Meeting at 4:26 pm